



OFFICE OF THE DIRECTOR / PRINCIPAL
MAHATMA GANDHI GOVT. ENGG. COLLEGE, KOTLA (JEORI)
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REMUNERATION BILL PROFORMA FOR EXPERT LECTURE / RESOURCE PERSON

Name of the Expert: _____ Mobile No. _____

Designation & Name of Institution: _____

Basic Pay: _____ Scale & Grade _____

I. INWARD JOURNEY:-

1. Travelled from: _____ to _____
2. Date & Time of departure: _____
3. Date & Time of Arrival: _____
4. Mode & Class of Travel: _____
5. Actual fare paid (if entitled to travel by Rail/Bus (Deluxe)/Air (attach and indicate Ticket No. & Date). Rs. _____
6. If travelled by own car/Full Taxi (as per entitlement):- Mileage _____ K.M.@Rs. _____ Rs. _____
7. D.A. @ Rs. _____ per day for _____

II. OUTWARD JOURNEY:-

1. Travelled from: _____ to _____
2. Date & Time of departure: _____
3. Date & Time of Arrival: _____
4. Mode & Class of Travel: _____
5. Actual fare paid (if entitled to travel by Rail/Bus (Deluxe)/Air (attach and indicate Ticket No. & Date). Rs. _____
6. If travelled by own car/Full Taxi (as per entitlement):- Mileage _____ K.M.@Rs. _____ Rs. _____
7. D.A. @ Rs. _____ per day for _____

Detail of Expert Lecture

Topic: _____

No. of Hours _____ @Rs. _____ /-per hour _____ Amount _____

Total Amount (T.A. & Expert Lecture)= Rs. _____

Bank A/c No. _____

Name of Bank _____

Bank IFSC No. _____

PAN No. _____

Signature of Claimant

Verified by Academic Incharge

Approved & Sanctioned is accorded

Director/Principal,
M.G.G.E.C. Kotla(Jeori)