



**OFFICE OF THE DIRECTOR / PRINCIPAL
MAHATMA GANDHI GOVT. ENGG. COLLEGE, KOTLA (JEORI)
Rampur Bushahr District Shimla (H.P)**

E-mail gecrampur@gmail.com Phone No:-01782-292904,905

Website www.mggec.ac.in

No. GEC/KJR/Outsource/2024- 90
To

Dated:- 2/01/2026

Notice Board/Website

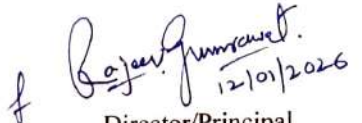
Subject: Invitation of Bids for Limited Tender for Hiring of Man power on Outsource Basis.

Sir,

In continuation to this office letter of even file No. 70 dated 08-01-2026 on the subject cited above. The sealed tenders/bids are invited for **Hiring of Man power on Outsource Basis**. Bids should reach in this office on or before 30/01/2026 at 1:00 PM. The Bids as received will be opened on the same date on 3:00 PM before the constituted committee by this office. If desired, the concerned supplier or their representative may participate on said date & time. Bid documents can be downloaded under **Tenders Tab** from institute website www.mggec.ac.in and bidders are directed to go through all the documents.

You are requested to quote rates inclusive of all taxes and other charges. Bids received after the above mentioned date & time will not be accepted. In case, if there is declared holiday on the date as specified above, the bids will be opened on the next date as the time mentioned above. Undersigned has the right to accept, reject or to postpone the opening date/cancellation of requirement without assigning any reasons.

Enclosure: As Above


Director/Principal
Mahatma Gandhi.Govt. Engg.
College Kotla (Jeori)

**LIMITED TENDER DOCUMENT
FOR
OUTSOURCING CLEANLINESS SERVICES AND OFFICE PERSONAL**



**MAHATMA GANDHI GOVERNMENT ENGINEERING COLLEGE
KOTLA (JEORI) RAMPUR BUSHAHR
DISTRICT SHIMLA (H.P.)- PIN 172101**

Last date of Submission: 30/01/2026 at 1:00 PM



OFFICE OF THE DIRECTOR / PRINCIPAL
MAHATMA GANDHI GOVT. ENGG. COLLEGE, KOTLA (JEORI)
Rampur Bushahr District Shimla (H.P)
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Website www.mggec.ac.in

LIMITED TENDER FOR FOR
OUTSOURCING CLEANLINESS SERVICES AND OFFICE PERSONAL

BID REFERENCE : MGGE/STR/OUTSOURCE/01(JAN)/2026

BID DATE : 08-01-2026

LAST DATE AND TIME FOR RECEIPT OF BIDS : 30th January, 2026 upto 1:00 PM

TIME AND DATE OF OPENING OF BIDS : 30th January, 2026 upto 3:00 PM
(Technical Bids)

TIME AND DATE OF OPENING OF BIDS : 30th January, 2026 upto 4:00 PM
(Financial Bids)

PLACE OF OPENING OF BIDS : O/O Director/Principal,
M. G. Govt. Engg. College, Kotla(Jeori)

ADDRESS FOR COMMUNICATION: Director/Principal,
M. G. Govt. Engg. College, Kotla(Jeori)
01782-292904/292905

NOTICE INVITING LIMITED TENDER

Properly sealed limited Tenders are invited through sealed offers in two bid system (First one being Term & Conditions Part i.e. Documentation Part and Second one being Financial bid) by speed post/registered post only from registered Public/ Private Limited companies/Competent agencies, having registered office in Himachal Pradesh and having experience to provide experienced, qualified, and competent manpower. Tender will be accepted on or before **30-01-2026** up to **01:00 PM**, thereafter no tender shall be entertained. The Technical Bid will be opened on **30-01-2026** at **3:00 PM** and Financial bid at **4:00 PM** in the presence of the prospective tenderers who may wish to remain present.

The tenders sent by post or courier shall be entertained only if these are actually received by the specific date and time. The tender must be accompanied with an earnest money of **Rs. 25,000/- (Rupees Twenty Five Thousand only)** in the shape of FDR duly pledged in the name of **Director-cum-Principal, M.G.G.E.C. Kotla(Jeori)**. The tenders without earnest money/cost of tender or short or not in form specified above will be rejected straightway.

The detailed terms & conditions and enclosures for above tender are attached as Annexure I to III. Prospective bidders are requested to go through the tender document thoroughly before submission of bids. Incomplete bids will be out rightly rejected.

In case any date mentioned above happens to be a holiday, the next working day will be considered as due date. The **Director-cum-Principal, M.G.G.E.C. Kotla(Jeori)** reserves the right to accept or reject any or all bids without assigning any reason.


Director-cum-Principal,
M.G.G.E.C. Kotla(Jeori)
Mahatma Gandhi Govt. Engg. College,
Kotla(Jeori) Rampur Distt. Shimla (H.P.)

**Terms & Conditions and Instructions for the limited Tender in respect of
MAHATMA GANDHI GOVERNMENT ENGINEERING COLLEGE, KOTLA (JEORI)
TEHSIL RAMPUR DISTRICT SHIMLA (H.P.)**

I TERMS & CONDITIONS:

1. The offer of the tenderers shall remain firm and valid for a period of 180 days from the date of opening of tenders.
2. All services shall be performed by persons qualified and skilled/non-skilled in performing such services as per the eligibility criteria indicated for the category.
3. The person/persons deployed by the Agency should not have any adverse records/criminal cases against them. The Agency should make adequate enquiries about the character and antecedents of the persons whom they are recommending. The character and antecedents of each personnel of the service provider will be got verified by the service provider before their deployment after investigation of proofs of identity like driving license, bank account details, Education qualification & previous work experience, proof of residence and recent photograph and a certification to this effect submitted to the Mahatma Gandhi Government Engineering College, Kotla (Jeori) Tehsil Rampur District Shimla (H.P.).
4. The service provider will also ensure that the personnel deployed are medically fit.
5. The Service Provider shall withdraw such employees who are not found suitable by the Mahatma Gandhi Government Engineering College, Kotla (Jeori) Tehsil Rampur District Shimla (H.P.) for any reasons immediately on receipt of such a request from the Mahatma Gandhi Government Engineering College, Kotla (Jeori) Tehsil Rampur District Shimla (H.P.).
6. The service provider shall withdraw their employee(s) immediately without any advance notice in case regular/contract employee posted/appointed by the Government against any post occupied/manned by the outsourced service provider. As this stop gap arrangement & the review can be terminated with one month prior notice by both the parties, otherwise work will be awarded for one year.
7. The service provider shall engage necessary persons as required by Mahatma Gandhi Government Engineering College, Kotla (Jeori) Tehsil Rampur District Shimla (H.P.). from time to time. The said persons engaged by the service provider shall be the employees of the service provider and it shall be the duty of the service provider to pay their salary every month through RTGS/NEFT and provide a proof of doing so to the Mahatma Gandhi Government Engineering College, Kotla (Jeori) Tehsil Rampur District

Shimla (H.P.). **The Company/Agency will provide proof of receipt of wages (Copy of RTGS), EPF/ESIC detail by the workers** with the bill before the end of each month. The wages shall be distributed on or before 7th of each month.

8. There will be no Master & Servant relationship between the employees of the service provider and this Institute and further that the said persons of the service provider shall not claim any absorption with Technical Education Department/Govt. Engineering on any ground whatsoever.
9. The service provider's personnel shall not claim any benefit/compensation /absorption/regularization of services from/in this institute/Govt. Engineering under the provision of Industrial Disputes Act., 1947 or Contract Labour (Regulation & Abolition) Act, 1970. Undertaking from the persons to this effect shall be submitted by the service provider to the Mahatma Gandhi Government Engineering College, Kotla (Jeori) Tehsil Rampur District Shimla (H.P.).
10. The service provider's personnel shall not divulge or disclose to any person, any details of office, operational process, technical know-how, security arrangements, administrative/organizational matters as all these matters are of confidential/secret nature.
11. The service provider's personnel should be polite, cordial, positive and efficient, while handling the assigned work and their actions shall promote good will and enhance the image of this Institute/IMC of this institute. The service provider shall be responsible for any act of indiscipline on the part of persons deployed by the Agency.
12. That the persons deputed shall not be below the age of 18 years or above 58 Years.
13. The Mahatma Gandhi Government Engineering College, Kotla (Jeori) Tehsil Rampur District Shimla (H.P.). may request the service provider to remove from the office any person or persons, employed by the service provider, who may be incompetent or for his/her/their misconduct or due to any other reason whatsoever, the service provider shall forthwith comply with such direction and shall replace such person immediately.
14. The service provider has to provide Photo Identity Cards to the persons deployed by them for carrying out the work. These cards are to be constantly displayed by their persons & their loss reported immediately.
15. The service provider shall ensure proper conduct of their persons in office premises, and enforce prohibition of consumption of alcoholic drinks, Pan, smoking, loitering without work etc.
16. The transportation, food, medical and other statutory requirements in respect of each

personnel of the service provider shall be the responsibility of the service provider.

17. Working hours would normally be 7 hours per day during working days including half hour lunch break in between. However, in exigencies of work, they may be required to sit late and the personnel may be called on Sundays and other Gazetted holidays, if required. They may also be required to work in day/evening/night shift as per the requirement of the Institute. They will have routine off on Sunday/Gazetted holidays.
18. That the agency/service provider will be wholly and exclusively responsible for payment of wages/Gratuity etc. to the persons engaged by it in compliance of all the statutory obligations under all related legislations as applicable to it from time to time including Minimum Wages Act, Employees Provident Fund Act, ESI Act, etc. The agency will have to provide particulars of EPF, ESI of its employees engaged in the Institute, on monthly basis, along with bill submitted by them.
19. The service provider will submit the bill in respect of a particular month along-with copies of receipts towards PF/ESI/Service Tax deposition for the previous month and copies of attendance register(s). The payment will be released after deduction of taxes deductible at source under the laws in force.
20. Payments to the service provider would be strictly on certification by the officer with whom the person deployed is attached that his services were satisfactory and his attendance certified as per the bill preferred by the service provider.
21. No wage/remuneration will be paid to any person for the days of absence from duty.
22. The service provider will have to provide the required number of additional persons for a shorter period also, in case of any exigencies as per the requirement of this Mahatma Gandhi Government Engineering College, Kotla (Jeori) Tehsil Rampur District Shimla (H.P.).
23. The service provider shall provide a substitute well in advance if there is any probability of the person leaving the job due to his/her own personal reasons. The payment in respect of the overlapping period of the substitute shall be the responsibility of the service provider.
24. The service provider shall be contactable at all times and message sent by email, phone/Fax/Special messenger from the Institute to the service provider shall be acknowledged immediately on receipt of the same. The service provider shall strictly observe the instructions issued by the Institute in fulfilment of the contract from time to time.
25. The Mahatma Gandhi Government Engineering College, Kotla (Jeori) Tehsil Rampur

District Shimla (H.P.) /Department shall not be liable for any loss, damage, theft, burglary or robbery of any personal belongings, equipment or vehicles of the personnel of the service provider.

26. The successful tenderer shall not be allowed to sublet or assign the services placed on them by Institute to any other third party.
27. That the agency on its part and through its own resources shall ensure that the goods, materials and equipment etc. are not damaged in the process of carrying out the services undertaken by it and shall be responsible for acts of commission and omission on the part of its staff and its employees, etc. If the office suffers any loss or damage on account of negligence, default or theft on the part of the employees/agents of the agency, then the agency shall be liable to reimburse to the Institute for the same. The agency shall keep the Office fully indemnified against any such loss or damage.
28. The service provider shall indemnify and keep indemnified the office of Mahatma Gandhi Government Engineering College, Kotla (Jeori) Tehsil Rampur District Shimla (H.P.). its officers and its staff from and against all claims including claims from its employees, demand, actions, suits, liabilities etc. arising from this contract.
29. The Mahatma Gandhi Government Engineering College, Kotla (Jeori) Tehsil Rampur District Shimla (H.P.) will maintain an attendance register in respect of the staff deployed by the agency on the basis of which wages/remuneration will be decided in respect of the staff at the approved rates.
30. The agency shall disburse the salary of the workers before 7th of the succeeding months.
31. In case of services of the manpower agency are not satisfactory or tenderer fails to comply the terms and conditions, the Mahatma Gandhi Government Engineering College, Kotla (Jeori) Tehsil Rampur District Shimla (H.P.) reserves the right to terminate the contract after giving a notice for improvement of services/ complying of terms and conditions and in that case the performance security shall be forfeited.
32. However, the agreement can be terminated by either party by giving **one month's notice** in advance. If the agency fails to give one month's notice in writing for termination of the Agreement, then one month's wages etc. and any amount due to the agency from the Institute shall be forfeited by the Institute.
33. On the expiry of the agreement as mentioned above, the agency will withdraw all its personnel and clear their accounts by paying them all their legal dues. In case of any dispute on account of the termination of employment or non-employment by the personnel

- of the agency, it shall be the entire responsibility of the agency to pay and settle the same.
34. In the event, of any dispute arising in respect of the clauses of the agreement, the matter will be referred to the Arbitrator (to be appointed/notified by the Govt.) on written request from agency with list of disputes, whose decision shall be binding on both the parties with no extra cost in institution. HP High Court Shimla will have the jurisdiction to adjudicate upon the matter, if any.
35. The Agency shall be responsible for faithful compliance of the terms and conditions of this agreement. Failure of it will attract forfeiture of the performance security deposit as well as the termination of their contract and getting the work done through some outside agency at their cost and risk, during the remaining period of contract.
36. Mahatma Gandhi Government Engineering College, Kotla (Jeori) Tehsil Rampur District Shimla (H.P.) reserves the right to reject any or all the tenders or to accept in part without assigning any reason thereof and the decision in the matter will be final and binding on all the parties. No claim what's so ever would be entertained.
37. The company/agency will ensure to employ H.P. Bonafide candidates and in case no suitable H.P. Bonafide candidate is available, non Himachali can be appointed subject to an undertaking by the company to the effect that suitable Bonafide Himachali candidate is not found even after at least 03 rounds of interviews for placement in order to ensure maximum employment to Himachali Bonafide.
38. Bidder will have to transfer all staff salaries to individual Staff's bank account every month. No cash payments to vendor's staff would be allowed for their salaries, wages etc. Subsequent bills must have certified copy of transfer of funds made to salary account/EPF account of the employee in respect of preceding month.
39. The submission of false or incorrect information or declaration(s) will invalidate the tender.
40. The Institute reserves the right to reject any term & condition proposed by Bidder(s).
41. The manpower will have to be supplied by the Agency **within 30 days of award of contract.**
42. The vendors participating must be in public domain and must have its own website in the name of the company. The website should be functional having all the details of the company.

II Financial Terms & Conditions:

1. A demand draft for Rs. 500.00/- only on account of non-refundable cost for the tender document is to be attached with the technical bid.
2. An Earnest Money Deposit of Rs. 25,000/- in the form of FDR duly pledged in the name of Mahatma Gandhi Government Engineering College, Kotla (Jeori) Tehsil Rampur District Shimla (H.P.) must be submitted along with the Technical bid, failing which the bid shall not be considered valid and stands rejected straightway.
3. Financial Bid should be as on the Performa specified for the purpose (Annexure-III) having filled in all the columns therein and there should no cuttings. **Financial Bid should be sealed separate Envelope**, which shall be opened on stipulated time.
4. All prices to be quoted in Indian Rupees, and must clearly state all applicable mandatory compliances i.e. **Minimum Wages, EPF, ESI, taxes, service charges etc.** properly structured separately.
5. Complimentary service will not be accepted and in case any company quoted service charges as zero/nil or if the service charges on deduction of TDS become zero/negative, it will be treated as invalid quote and shall result in summarily dismissal of the financial bid even though the firm technically qualifies.
6. Tenderers must prove their economic, financial, technical and professional capacity to carry out the cleanness work subject to this call for tender and must attach their bank statement Certified by Bank and last three year turnover duly certified by the Chartered Accountant/three years Income tax returns. **The bidder shall attached relevant experiences of carry out sanitation work/outsourcing work previously done.**
7. The successful bidder shall furnish a Performance Security Deposit equivalent to **Rs. 25,000/- only (Rs. Twenty Five Thousand only) in the form FDR (Fixed Deposit Receipt)** from a commercial bank, duly pledged in favour of Director-Cum-Principal Mahatma Gandhi Government Engineering College, Kotla (Jeori) Tehsil Rampur District Shimla (H.P.). The security deposit shall remain valid for a period of sixty days beyond the date of completion of all contractual obligations of the service provider. The security deposit will be forfeited in case the supply of manpower is delayed beyond the period stipulated by the Institute or non-compliance of the terms of agreement by the service provider or frequent absence from duty/misconduct on the part of manpower supplied by the company / agency.
8. The Earnest Money Deposit (EMD) will be refunded to the successful bidder on receipt of performance security.

9. The salary/wages/ remuneration paid by the contractor to their employees/ workmen shall be fair and in no case be less than the wages prescribed by the appropriate Government under the Minimum Wages Act, 1948. The minimum wages prevalent is given as in under and all provisions of Regulation of Contract Labour Act. All safety gadgets, Uniform and any other additional components shall be given to the employees by the bidder as per requirements & accordingly bidder is required to consider in his quote.
10. All the taxes, duties and levies as applicable from time to time shall be borne by the service provider.
11. Within 15 days from the award of contract, the tenderer or his authorized representative shall enter into a contract agreement and all charges related to signing of agreement shall be borne by the tenderer.

III Eligibility of Bidders: - In addition to above terms & conditions only those agencies, who fulfil the following minimum eligibility criteria, should submit their bids:

1. The company/agency should be registered with the concerned Government Authorities and a copy of the registration should be attached with the Technical bid.
2. **The company/agency should be registered for supply of manpower. Copy of memo of Association to be attached with the technical bid.**
3. The company/Agency should have Permanent Account Number (PAN) and GST Registration Number. A photocopy of each of the document duly verified by the authorized signatory to be attached with the Technical Bid Document.
4. Experience certificate for carry out sanitation/ outsourcing of services.

IV Instruction for submission of Bids: Duly sealed tenders superscribed "Tender for Hiring of Manpower" to be opened on 30-01-2026" should be submitted containing therein in two sealed covers as under: -

- (A) The first sealed cover superscribed as "Technical Bid" should contain the following documents:
- 1 The Performa at Annexure – II duly filled in, along with self-attested relevant documents/information.
 - 2 Duly pledged FDR for Earnest Money Deposit and cost for the Tender document in the shape of Demand Draft in favour of Director-Cum-Principal, Mahatma Gandhi Government Engineering College, Kotla (Jeri) Tehsil Rampur District Shimla (H.P.).
 - 3 All other required documents like Registration Certificate, Memorandum of Association clearly showing the objective for which the Company/Agency is formed. PAN Number,

GST etc. as mentioned in (Annexure II).

4 Experience certificate for carry out sanitation/ outsourcing of services (Mandatory).

(B) The second sealed envelope super scribed as “Financial Bid” should contain only rates for supply of Manpower on monthly basis for normal duty of 7 hours per day (including lunch of half hour) per person for 6 days a week (Annexure – III).

5 Both the sealed covers should be placed in the main sealed envelope super scribed **‘Tender for Supply of Manpower to be opened on 30-01-2026**. This should be addressed to Director-Cum-Principal, Mahatma Gandhi Government Engineering College, Kotla (Jeori) Tehsil Rampur District Shimla (H.P.).

(D) The Technical bids will be opened by authorized Committee on **30-01-2026 at 03:00 PM** in presence of the participating bidders, who may like to be present.

(E) The Technical Evaluation Committee will assess the ability of the agencies on the basis of criteria specified in Annexure -III and those found fit will be eligible for financial bid opening. The eligible company / agency will be intimated about the date and time of opening of Financial Bid on **30-01-2026 at 04:00 PM in same day**.

(G) Tender shall be awarded initially for one year and may be extended for year to year basis maximum up to 02 years on year to year basis subject to satisfactory performance of agency and on mutual agreement basis.

V. Termination for Default:

a) The Institute may without prejudice to any other remedy for breach of contract, (including forfeiture of Performance Security) by written notice of default sent to the Service Provider, terminate the Contract in whole or in part after sending a notice to the Service Provider in this regard.

b) If the Service Provider fails to deliver any or all of the Services within the time period(s) specified in the Contract, or any extension thereof granted by the or if the Service Provider fails to perform any other obligation under the Contract.

VI Taxes and Duties:

Service Provider shall be entirely responsible for payment of all taxes, duties and levies, imposed up to/ until the delivery period/ point/term specified in the Contract.

VII Resolution of Disputes:

a. It will be the Director-Cum-Principal, Mahatma Gandhi Government Engineering College, Kotla (Jeori) Tehsil Rampur District Shimla (H.P.) endeavour to resolve amicably any disputes or

differences that may arise between the Director-Cum-Principal, Mahatma Gandhi Government Engineering College, Kotla (Jeori) Tehsil Rampur District Shimla (H.P.) and the Bidder.

b. In case of Dispute or difference arising between the Director-Cum-Principal, Mahatma Gandhi Government Engineering College, Kotla (Jeori) Tehsil Rampur District Shimla (H.P.).

and Service Provider relating to any matter arising out of or connected with this tender document contract, such dispute or difference shall be settle in accordance with the Arbitration and Conciliation Act, 1996. The Arbitrators shall be chosen by mutual discussion between the Director-Cum-Principal, Mahatma Gandhi Government Engineering College, Kotla (Jeori) Tehsil Rampur District Shimla (H.P.) and Service provider OR in case of disagreement each party may appoint an arbitrator. The decision of the arbitration shall be final after approval from higher authority.



ANNEXURE -I

The Tentative number of vacancies proposed to be filled through outsourcing of Manpower along with the eligibility criteria/Scope.

Sr. No	Name of Post	Qualification	No. of Post
1	Data Entry operator	Education qualification: 10+2 with one-year Diploma in Computer Application from a recognized University/Institute." Knowledge of Hindi & English typing on computer.	01
2	Cleanliness/ Sanitations Work Persons	Matriculation Examination or its equivalent from recognized Board of School Education/Institution.	04

***Note: Type & No. of Posts may be increased/decreased as per Administrative requirements. The successful Service Provider have to provide different type of manpower as required on Govt. rates with all compliances. Service charges as already quoted by service Provider shall be final.**

Scope of Work:-

For Data Entry Operator

:- Office work & other task assigned by Office Supdt. & Director/Principal

For Cleanliness/Sanitation work person:- For cleaning of premises toilets, hostels, class rooms, offices, gardening etc. & other task related to peon work in free time.

CHECKLIST

Sr. No.	Particulars	To be filled in by the Tenderer
1	Name of the Agency	
2	Details of EMD & Tender Fee;	
	(i) Amount	
	(ii) Draft No.	
	(iii) Date	
	(iv) Issuing Bank	
3	Date of establishment / incorporation of the company / agency alongwith copy of memo or work order for supply of manpower for cleanliness and outsourcing.	
4	Office address of the Agency with Office Telephone Number, Fax Number and Mobile Number and name of the contact person with proof of address.	
5	Whether registered with all concerned Government Authorities. (Copies of all certificates of registration EPF, ESIC to be enclosed.)	
6	PAN (copy to be enclosed)	
7	GST No. (copy to be enclosed)	
8	Whether a copy of the terms and conditions duly signed with seal, in token of acceptance of the same, is attached.	
9	a. Price Bid Attached separately? (Annexure V)	
	b. Experience Certificate Attached	
	c. Declaration of acceptance.	
	d. Proposal submission form	
10	3 Years Bank statement, chartered accountant statement for 3 Years/ Income Tax return of 3Years	

Signature of Bidder.

FINANCIAL BID FOR OUTSOURCING OF MANPOWER

Manpower Charges:		
	Description of manpower	Rate per month per worker
1	Data Entry operator	
2	Cleanliness/ Sanitations Work Persons	
	Service charge/ management fee should include all expenditure on providing resources /managerial/ supervisor / administrative services.	

Note: -

1. The rates quoted should be as per the wages fixed by the Govt. of Himachal Pradesh, Finance Department/Department of Labour & Employment of Himachal Pradesh currently in force and subject to revision from time to time by the H.P. Government.
2. Income Tax will be deducted at source.
3. Goods & Service Tax (GST) as applicable shall be reimbursed to the contractor on production of proof of having deposited the same the concerned department.
4. The service charge must not be quoted as zero and also should be not be less or equal to TDS i.e. 2%.
5. The EPF, ESI, agency/administration/service charges should be quoted in accordance with govt. regulations.

Signature of Bidder

Declaration Regarding Acceptance of Terms & Conditions
(To be submitted on the letter head of the Bidders)

To,

Sir,

I have carefully gone through the Terms & Conditions contained in the tender Document [No. _____] regarding **PROVIDING MANPOWER ON OUTSOURCE BASIS** in the office of Director-Cum-Principal, Mahatma Gandhi Government Engineering College, Kotla (Jeori) Tehsil Rampur District Shimla Himachal Pradesh.

I declare that all the provisions of this Tender Document are acceptable to my Company. I further certify that I am an authorized signatory of my company and am, therefore, competent to make this declaration.

Yours very truly,

Name: _____ Designation: _____

Company: _____ Address: _____

Note: - Copy of authorization by competent authority in the Bidders Company pertaining to not only this form but entire Tender document should be enclosed

Declaration Regarding Clean Track Record

(To be submitted on the letter head of the Bidders)

To

Sir,

I have carefully gone through the Terms & Conditions contained in the Tender Document [No. _____] regarding **PROVIDING MANPOWER ON OUTSOURCE BASIS** in office of Director-Cum-Principal, Mahatma Gandhi Government Engineering College, Kotla (Jeori) Tehsil Rampur District Shimla Himachal Pradesh. I hereby declare that my company has not been debarred/blacklisted by any Government / Semi Government organizations. I further certify that I am competent authority in my company has authorized me to make this declaration.

Yours truly,

Name: _____

Designation: _____

Company: _____

Address: _____

Proposal Submission Form

(To be submitted on the letter head of the Bidders)

To

Subject: Submission of the qualification proposal for empanelment with Director-Cum-Principal, Mahatma Gandhi Government Engineering College, Kotla (Jeori) Tehsil Rampur District Shimla for providing Technical resources.

Sir,

We, the undersigned, offer to provide [**Supply of Manpower on Outsource basis**] to the State Government Departments that are implementing the projects in accordance with your tender document dated _____ and our Proposal.

We are hereby submitting our Proposal, which includes this Qualification Proposal tender document sealed in envelope as per the requirement of Tender Document.

We hereby declare that all the information and statements made in this Qualification Proposal are true and accept that any misinterpretation contained in it may lead to our disqualification.

We agree to agree to abide by all the terms and conditions of the tender document. We understand you are not bound to accept any proposal you receive.

Yours very truly,

Name: _____

Designation: _____

Company: _____

Address: _____